

President's Cabinet Meeting Minutes

October 31, 2022

1. Student Guest: Robert Toth is in his first semester at Roane State, majoring in Criminal Justice/Emergency Management. He is a reservist at the Cumberland County Sheriff's department where he volunteers. After graduating from Roane State, he would like to work for the TN Highway Patrol and then get a Bachelor's degree. He loves the close-knit feel of Roane State and the way everyone goes out of their way to help students with resources like the food pantry and free lunches at the Cumberland Campus. He believes that there is great communication between faculty, staff, and students. He noted that he reported lights that were out in the parking lot, and the site director replaced them immediately. Robert has not taken an online class but has spoken to several students who indicated that their online experience has been great so far. He loves the Ask a Librarian link and stated that faculty repeatedly encourage students to take advantage of tutoring and library services.
2. Policy Updates: Cabinet approved the following policies: GA-09-01 – Key Request: changes were made to request keys using Dynamic Forms rather than hard copy. The - change will make tracking easier. PA-08-01 – Military Leave: was aligned to reflect TBR language and addition of the U.S. Air Force Auxiliary Civil Air Patrol.
3. Knox Campus Update: Land transfer will likely not be completed until January, 2023. Contractor is awaiting final TBR and SBC approval to begin work. Sarah Self is working with Covenant on naming and signage. Dr. Whaley meets with Covenant Executive VP of Operations, Mike Belbek, regularly.
4. Legislative Luncheon: This year's luncheon with legislators will be November 22 at 11:00 a.m. at Jewelry TV.
5. Enrollment Update: The consultant from Noel Levitz will be on campus November 14-16 to meet with enrollment and marketing teams as well as site directors. Due to the retirement of Jim McDaniel, we will be seeking a new Director of Recruiting.
6. Quality Assurance Funding: Karen Brunner reported that we were awarded 93 points for our QAF report submission.